

**CLEARBROOK-GONVICK SCHOOL**  
**INDEPENDENT SCHOOL DISTRICT #2311**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**August 15, 2022 - 7:00 P.M.**

The meeting was called to order by Clerk Wishard at 7:00 p.m. Declaration of Quorum – Members present: Vanessa Gustafson, Jill Nelson, Scott Abel, Randy Bodensteiner, Dudley Wishard, and Corey Petterson. Absent: Vern Wittenberg. Also present: Superintendent Ryan Grow, Principal, Josh Tharaldson; staff and community members

- 3 **Community Comments** – Community members spoke regarding possibly starting a softball/baseball program. A community member thanked the board for saying the Pledge before the meeting.
- 4 **Approval of Agenda** – MMS Petterson/Bodensteiner to approve agenda as presented. MCU.
- 5 **Approval of Minutes from Previous Meeting** – MMS Abel/Petterson to approve minutes as presented. MCU.
- 5.1 7/18/22 – Regular Meeting
- 5.2 7/22/22 – Emergency Meeting
- 6 **Informational Items**
- 6.1 **Principals Report** – Principal Tharaldson presented the report, and discussed the following items: **A) Elementary & High School Handbooks** – The changes were noted. The item will come up later in the meeting for approval **B) Direct Admissions Minnesota Pilot Program** – This program was reviewed. A Joint Powers Agreement between the school and the State of Minnesota was reviewed & will be an action item later in the meeting. **C) School Leadership Team Meeting** – This was held on Monday, August 1st. There will be one more meeting before school starts to go over any final changes before the start of the school year. **D) Title & American Indian Ed Aid Applications** – The Title Application is due on September 1<sup>st</sup>. The American Indian Ed Aid Application is due on October 15<sup>th</sup>. A meeting will be held on September 1<sup>st</sup> during Open House reviewing both programs.
- 6.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** – A-D) **Current Openings** – FT custodian, Industrial Tech Teacher, Bus Drivers, Extra-Curricular Coaching Positions E) **Negotiations** – Negotiations are taking place for Support Staff (MSEA) and Department Heads/Office Personnel. Note: School Board filings close at 5:00 p.m. Tuesday, August 16<sup>th</sup>. **2) Educational** – A-F) **Important Dates** – 8/15/22 – Fall Sports start; 8/23/22 – Class Registration; 8/24/22 – New Teacher In-Service & Meet the **3) Legislative** – A) **No Additional Information** – There are no updates or information coming out of the legislature to report on currently. **4) Financial** – A) **Elementary Snack Charges** – The cost of the snacks families purchase in the elementary will be \$.70 cents this school year, rather than .60 cents. B) **Ehlers** – Reviewed the current referendum the district has in place, and discussed potential future operating and bond referendum, as well as Local Optional Revenue (LOR). The district will need to start discussing and planning for future bond and/or operating referendum. C) **Audit** – Eide Bailly starts the district’s audit this week. They will be on campus Tuesday-Thursday, and working remotely other days. **5) Building/Grounds** – A) **Gym Floor** – FLR Sanders notified the district that it is behind 4 gyms, and would not have our gym done in time for practices or by the start of the school year. With that news, we have decided to push both gyms back to June 5, 2023. They will honor the pricing from previous quotes. B) **Backboards** – The main court backboards and hoops have been installed. They now can raise and lower electronically. C) **Custodial** – The custodial crew has been working diligently to prepare the building and grounds for the start of the school year. D) **School Website** – The redevelopment of the website has started. Elsie & I have been working with our website hosts, SOCS, on training, designs, development, etc.
- 6.3 **Committee Report** –
- 6.3.1 – Negotiations – An update was given.
- 7 **Consent Calendar** – MMS Gustafson/Petterson to approve Consent Calendar as presented. MCU.
- 7.1 Approval of Bills Presented – All Funds
- |   |                                       |
|---|---------------------------------------|
| Payroll Expense Checks and Checks Written between Board Meetings: | 70620-70630/Wires                     |
| Payroll Checks  | None – All Payroll was Direct Deposit |
| August Bills  | Voucher Numbers: 64474-64617          |
|   | Check Numbers: 70631-70702            |
- Total Payroll/Expense Checks Approved: \$274,151.57
- 7.2 Approval of Electronic Transfers and Other Banking Transactions
- 7.3 Approval of Treasurer’s Report
- 7.4 Accept/Approve Donations
- 7.5 Student Activity Report
- 8 **Old Business** –
- 8.1 None
- 9 **New Business**
- 9.1 **Consider Approving the High School Handbook** – Changes were reviewed. MMS Petterson/Nelson to approve. MCU.
- 9.2 **Consider Approving the Elementary School Handbook** – Changes were reviewed. MMS Gustafson/Bodensteiner to approve. MCU.
- 9.3 **Consider Approving the Chromebook Handbooks** – Changes were reviewed. MMS Bodensteiner/Gustafson to approve. MCU
- 9.4 **Consider Approving the Service Agreement with Stellher Human Services** – Contract was reviewed. MMS Wishard/Abel to approve. MCU.
- 9.5 **Consider Approving the Higher Education Direct Admissions Joint Powers Agreement** – Agreement was reviewed. MMS Petterson/Nelson to approve. MCU.

- 9.6 **Consider Approving the 2022-2023 Worlds Best Workforce Plan** – The plan was reviewed. Supt Grow thanked the group of people who helped review & modify the plan. MMS Gustafson/Wishard to approve. MCU.
- 9.7 **Consider Approving the Safe Return to In-Person Learning Plan** – The plan was reviewed. MMS Petterson/Bodensteiner to approve. MCU.
- 9.8 **Consider Approving the District’s Policy Revisions** – Policy revisions were reviewed. MMS Petterson/Bodensteiner to approve all policies in one reading. MCU.
- 9.9 **Consider Updating the District’s Policy Manual** – MMS Abel/Gustafson to approve using MSBA to help update the policy manual. The cost is \$2,000. MCU.
- 9.10 **Consider Accepting the Resignation of Paraprofessional, Jeni Zurhorst** – MMS Petterson/Wishard to accept resignation. MCU. Superintendent Grow and the board thanked Jeni for her years of service.
- 9.11 **Consider Accepting the Resignation of JH GBB Coach, Hanna Lavin** – MMS Wishard/Gustafson to accept resignation. MCU. Superintendent Grow and the board thanked Hanna for her years of service.
- 9.12 **Consider Hiring Doug Johnson as a High School Math Teacher** – Supt Grow advised that the correct contract regarding a new retiree status is being reviewed through MSBA, and our legal team. MMS Bodensteiner/Petterson to approve hire, with a salary package to be determined later. MCU.
- 9.13 **Consider Hiring Joanne Lavin as a Head Cross Country Coach** – MMS Gustafson/Petterson to approve hire. MCU.
- 9.14 **Consider Approving the Student Transportation Agreement with Steins Bus Service, LLC/Kelly Wendorff** – Supt Grow reviewed statute 123.b regarding district requirement to transport students. Contract will be awarded after insurance is corrected. MMS Petterson/Bodensteiner to table the motion. MCU.
- 9.15 **Consider Approving the Bus Routes for the Start of the 2022-2023 School Year** – Supt Grow reviewed that Kelly supplied the bus routes, but omitted the miles per each bus. MMS Abel/Petterson to table the approval until the information is provided.
- 10 **Community Questions to the Board of Education** – Supt Grow replied to a question from last month regarding MSHSL fees. Questions were asked regarding
- 1) Website Host. Supt Grow responded that SOCS is hosting our website.
  - 2) Jeni Zurhorst position. Supt Grow responded that paras will be reshuffled, and we will reevaluate based on needs.
  - 3) Assessing needs for paras. Principal Tharaldson responded he believed it was around 15%.
  - 4) Buses arrival & applications received.
- 11 **Action Items for September**
- 11.1 Survey for Softball/Baseball results, and possibly renew survey.
  - 11.2 Cell phones and programs to block them, including school Wi-Fi.
  - 11.3 Para position
  - 11.4 Update on Doug Johnson position
  - 11.5 Cost on installed locks
  - 11.6 Insurance on Bus Contract and route mileage. A special meeting can be called.
- 12 **Future Meetings**
- 12.1 Regular School Board Meeting on Monday, September 19, 2022, at 7:00 p.m.
13. **Adjournment** – MMS Petterson/Gustafson adjourn at 9:00 p.m. MCU